

OREGON STATE HOSPITAL

PORTLAND – SALEM

POLICIES AND PROCEDURES

SECTION 6: Patient Care

POLICY: 6.014

SUBJECT: Organ Donation

POINT PERSON: BRIAN LITTLE, DO
CHIEF OF MEDICINE

APPROVED:  GREGORY P. ROBERTS
SUPERINTENDENT

DATE: MARCH 7, 2011

I. POLICY

It is the intent of Oregon State Hospital to participate actively in tissue and eye donor programs and to comply in full with Oregon statutes, Centers for Medicare and Medicaid Services (CMS) regulations, and Joint Commission standards related to tissue and eye donation.

In accordance with CMS and Joint Commission regulations, only trained designated requestors may approach families about donation. Oregon State Hospital does not have trained designated requestors, and shall utilize donation agency staff to request donation from next of kin.

Oregon State Hospital shall work with its designated organ procurement organizations, Lions Eye Bank of Oregon and Community Tissue Services – Portland, to provide education on donation issues to medical staff.

Oregon State Hospital utilizes organ procurement organizations to coordinate the donation of tissues and eyes. Oregon State Hospital does not engage in the acquisition, receipt, storage, or issuance of organs, tissues, or eyes.

II. PURPOSE

To provide an opportunity for tissue donation when medically appropriate to patients and families or health care representatives. To provide clarification of roles for members of the health care team involved in tissue donation.

Since the donation of internal organs requires a patient to be ventilated, organ donation is not possible at Oregon State Hospital. Therefore, this policy addresses only tissue and eye donation which occur after cardiac death.

III. DEFINITIONS

- A. "Organ Procurement Organization (OPO)" means Lions Eye Bank of Oregon or Community Tissue Services – Portland.

IV. PROCEDURES

- A. The OPO must determine medical suitability of the potential donor before the next of kin is approached about donation.
- B. The hospital is required to notify the Donor Referral Line within one hour of all deaths.
1. The Donor Referral Line phone number is 1-800-344-8916.
 2. The patient's physician, the psychiatric on-duty physician (POD), or the medical on-duty physician (MOD) shall call the Donor Referral Line and provide the necessary information.
- C. If the patient is medically suitable to donate eyes or tissue:
1. The OPO shall determine whether the patient had a donor designation, either on a Donor Registry or with an indication on a driver's license.
 2. If the patient was on a Donor Registry:
 - a. The OPO coordinator shall fax a Document of Gift to the physician.
 - b. The coordinator shall provide wording for how to explain the Document of Gift to the patient's next of kin.
 - c. The physician shall facilitate a phone call between the next of kin and the coordinator, following the coordinator's recommended timelines.
 - d. The OPO shall work with the physician to arrange the tissue recovery.

3. If the patient was not on a Donor Registry:
 - a. The physician shall obtain contact information for the next of kin, and provide this to the OPO coordinator.
 - b. The OPO coordinator shall approach the next of kin for consent for donation, and shall complete all required paperwork following consent.
 - c. The OPO shall work with the physician to arrange the tissue recovery.
 4. If a referral is made to either the Lions Eye Bank of Oregon or Community Tissue Services – Portland, the physician should write a progress note documenting the referral number and the consent outcome.
- D. If the patient is not medically suitable to donate eyes or tissue:
1. The physician shall write a progress note documenting the referral number and the reason that no request for donation of tissue or eyes was made.
- E. Oregon State Hospital shall permit the OPO to review the medical records of any deceased patient provided that the information contained in those records shall be held strictly confidential. The OPO and its employees shall adhere to all applicable State and Federal Statutes and Regulations regarding the confidentiality of patient information.
- F. The physician who pronounces the death shall notify the Communications Center promptly after the event and state when the OPO was notified. Communications Center staff shall enter this information into the Communications Center Log, which shall be forwarded to the Chief Medical Officer and/or designee.
- G. The Office of the Chief Medical Officer or designee shall maintain a record of all deaths and of potential donors whose names have been sent to the OPO.
- H. The hospital and the OPO shall work together to educate staff on donation issues. This may include literature, handouts, or in-service training.

SUBJECT: Organ Donation

POLICY NUMBER 6.014

DATE: March 7, 2011

PAGE 4 OF 4

V. REFERENCES

Comprehensive Accreditation Manual for Hospitals (CAMH), The Joint Commission, 2010, Standard RI.01.05.01, EP 16
OAR 333-505-0090
ORS 97.951 to 97.985
ORS 179.505

Replaces Oregon State Hospital Policy and Procedure 6.014, *Organ Donation*, dated 6/20/2006.