

# OREGON STATE HOSPITAL

PORTLAND – SALEM

## POLICIES AND PROCEDURES

### EXECUTIVE SUMMARY

**POINT PERSON: RUPERT GOETZ, CHIEF MEDICAL OFFICER**

**DATE: 5/2/12**

**OSH POLICY NUMBER & TITLE: 6.011, INTERDISCIPLINARY TREATMENT TEAM PROCESSES**

#### **PURPOSE OF THIS POLICY:**

The policy describes IDT processes for IDT meetings and required documentation. The roles of IDT members are also defined.

#### **SUBSTANTIAL CONTENT CHANGES (EXCLUDING "HOUSEKEEPING" CHANGES):**

Changes to the policy include:

- added language to make the policy more "person centered," with emphasis placed on the patient being a core member of his/her team
- added parameters for when and how treatment team meetings could be conducted without a psychiatrist or psychiatric mental health nurse practitioner being present
- excluded weekend days and holidays from the requirement to complete 72-hour Initial Treatment Care Plans
- added language to require a full treatment care plan review within 72 hours of any patient transfer
- changed the timeframe for STARTs to be completed. They are now required within 30 days of admission for appropriate patients
- added language to clarify how medical problems (Axis III) are documented in the medical chart
- added language to clarify who needs to sign a treatment care plan
- clarified options available for documenting the Initial Treatment Care Plan

- added language that when a patient transfers, the schedule for future treatment care plan reviews is set from the date of the transfer review meeting
- added language to require more frequent IDT meetings as patients approach discharge

**REFERENCE CHANGES (ORS, OAR, TJC, CMS, OTHER):**

References were reviewed, but there were no major changes

**LOCATION OF POLICY:**

Section 6, Patient Care